

EMS Renewal Checklist and Key Dates

Gather these before you start, and tick them off as you go

Last checked October 26, 2026. Details are in our Pennsylvania and National Registry guides.

My dates

PA EMS certification expires: _____

Earliest day I can re-register in PA (90 days before): _____

EMSVO expires (if I hold it): _____

PA-approved CPR card expires: _____

National Registry certification expires (March 31 or September 30): _____

National Registry application opens (6 months before): _____

Pennsylvania re-registration

- ☐ Expiration date confirmed in my PA EMS Registry record, and I am within 90 days of it
- ☐ Mailing address is current (my new card is mailed to it)
- ☐ CPR is a PA DOH-approved course, is current, and is entered in the CPR Card section (copy uploaded)
- ☐ CE credits are met for my level, checked on the Con-Ed Summary Table or Print Status Report
- ☐ Certificates saved for every class that did not post, and Con-Ed by Endorsement submitted if needed
- ☐ Criminal history and disciplinary action questions answered, and Recertify clicked
- ☐ New expiration date shows in the Registry, and my card arrived from the Regional EMS Council

National Registry recertification

- ☐ I know my expiration date and when the application opens
- ☐ Profile is updated and my agency affiliation is correct (or I am renewing as Inactive)
- ☐ National, state / local and individual hours are met at my level or higher
- ☐ Every course is on my transcript (CAPCE Import used where possible)
- ☐ Proof saved for each course: name, date, hours, topic, training provider and approver
- ☐ Application submitted and paid on time (a \$50 reinstatement fee applies if late)
- ☐ New expiration date shows, and I checked the Message Center and email for audit notices
- ☐ Records kept for five years

Unofficial guide by Life Safety Leaders, based on public Pennsylvania Department of Health and National Registry sources (checked October 2026). Requirements change: always confirm with the official source before you submit.

Life Safety Leaders

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Where each item goes

Item	PA EMS Registry	National Registry
CPR card	Enter it in the EMS Application tab, CPR Card section, and upload a copy	Counts as standardized course credit; add it to your transcript
CE certificates	Posted by the class sponsor; use Con-Ed by Endorsement for classes that did not post	Upload to your transcript on the recertification dashboard
Timing	Re-register within 90 days before expiration	Opens 6 months before; due March 31 (September 30 for EMR)
Legal questions	Criminal history and disciplinary action questions at submit	Legal pathway must be cleared before the application submits
Records to keep	Your CE certificates and CPR card copy	Proof of every course for five years

Need CE hours?

Browse upcoming Life Safety Leaders classes at lifesafetyleaders.com/classes. Credit and approval details are listed on each class.

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